



EMBASSY OF ARGENTINA IN
THE UNITED STATES OF AMERICA

SELECTION PROCEDURE

DIRECT CONTRACT by SIMPLIFIED PROCEDURE	Nº 028 Period: 2025
---	---------------------

SUBMISSION OF OFFERS

<p>Objective of the Contract: To hire a company to carry out the repairs of the main access doors to the offices of the Embassy of the Republic of the United States, located at 1600 New Hampshire Ave., NW Washington, DC 20009, in accordance with the technical specifications and other documents governing the bidding process.</p>

<u>File Nº 050/2025</u>

Location/Address	Timeline and Schedule
1600 New Hampshire Avenue, N.W., Washington D.C. 20009 - USA	Monday through Friday from 9 am to 5 pm Until March 27, 2025 at 10:00 am

IMPORTANT: OFFERS THAT ARE RECEIVED AFTER THE DESIGNATED DATE AND TIME WILL NOT BE CONSIDERED, REGARDLESS OF THE REASON FOR DELAY.

OPENING OF OFFERS

Location/Address	Date and Time
1600 New Hampshire Avenue, N.W., Washington D.C. 20009 - USA	March 27, 2025 at 10:30 am



EMBASSY OF ARGENTINA IN
THE UNITED STATES OF AMERICA

I-SPECIAL CONDITIONS
DIRECT CONTRACT BY SIMPLIFIED PROCEDURE

1. PURPOSE OF THE CONTRACT

To hire a company to carry out the repairs of the main access doors to the offices of the Embassy of the Republic of the United States, located at 1600 New Hampshire Ave., NW Washington, DC 20009, in accordance with the technical specifications and other documents governing the bidding process.

2 – FORMAT FOR SUBMISSION OF OFFERS

Bids may be submitted:

- (a) Personally in a sealed envelope at the Administration Office, 1600 New Hampshire Avenue, NW, Washington, DC, 20009, on weekdays from 9 am to 5 pm until March 27, 2025 by 10:00am.
- (b) Or by e-mail to administracion@embassyofargentina.us until March 27, 2025 by 10:00am.

The offer (envelope/e-mail) must be identified with the following:



EMBASSY OF ARGENTINA IN
THE UNITED STATES OF AMERICA

NAME OF THE REPRESENTATION: EMBASSY OF THE ARGENTINE REPUBLIC

Direct Contract by Simplified Procedure N° 028/2025

OBJECT: "To hire a company to carry out the repairs of the main access doors to the offices of the Embassy of the Republic of the United States, located at 1600 New Hampshire Ave., NW Washington, DC 20009, in accordance with the technical specifications and other documents governing the bidding process."

Place, date and time for opening biddings: Embassy of Argentina, Administration Office, 1600 New Hampshire Avenue, NW, Washington DC, 20009, March 27, 2025 at 10:30 am.

Place, date and time limit for submission of biddings: Embassy of Argentina, Administration Office, 1600 New Hampshire Avenue, NW, Washington DC, 2009, until March 27, 2025 at 10:00am.

NAME OF BIDDER :

ADDRESS:.....

.....

.....

PHONE:.....

EMAIL:.....

FAX:.....



EMBASSY OF ARGENTINA IN
THE UNITED STATES OF AMERICA

3 – CONTENTS OF THE "SINGLE ENVELOPE"

The amendments, erasures or spacing, if any, must be properly saved by the signer of the bid.

The offer must be signed, on each and every one of its pages by the offeror or his/her legal representative. The offer must contain the following information:

3. 1) Name and surname or company name, address, telephone, fax and email. 3.2) Legal address to be notified.

3. 3) Description of the offer: must include details of the object or service offered. For this purpose, you can complement it with brochures and instructions.

3. 4) If applicable, you must indicate brand / model and other information related to the offer made, and if the items are new and unused.

(3.5) Quote form duly completed and signed in accordance with point 4 of the present conditions.

4 – PROVISION OF ESTIMATES

The quote must be carried out respecting the quantities and measurement units requested in the quotation form. You must indicate the unit price and the total price, and it must be signed by the bidder or his/her legal representative.

The total price involved in the quote will be the final price that our Embassy will pay in every respect, including taxes and shipping charges if any.

In the event that the total amount quoted for each item is not consistent with the unit price, we will take the latter as a quoted price. Any other error in the amount quoted, which was denounced by the offeror or detected by the contracting body prior to the award, will result in the rejection of the offer in the relevant areas.

5 – VALIDITY OF OFFER

The offer shall be valid for a period of thirty (30) calendar days starting from the date of the bid opening.

6 – OPENING OF OFFERS

At the indicated date and time, we will proceed to open the tenders, in public, in the presence of officials designated for this purpose and of all those who wish to witness it. We will issue the corresponding Act, which must be executed by the corresponding officials and providers and any interested member who wish to do so.



EMBASSY OF ARGENTINA IN
THE UNITED STATES OF AMERICA

7 – OFFER ANALYSIS

During the evaluation of the bids we may request bidders to correct errors or omissions contained in their proposals. The correction of such errors or omissions cannot be used by the offeror to alter the substance of the offer, to improve it or to take advantage over other bidders.

In the case of the offerer's non-compliance with the request within the corresponding time limit, the offer will be rejected.

8. IRREVERSABLE GROUNDS FOR CANCELLATION

The offer will be canceled in any of the following cases:

- (a) if it is not written in a language indicated in the specifications.
- (b) if the offer does not have the signature of the offeror or his/her legal representative on any of its pages.
- (c) if it has deletions, erasure, amendments or interlines without having it been saved on pages containing the financial proposal, the description of the goods or services offered, delivery time, or somewhere else that holds the essence of the contract.
- (d) if the offer is not honored by the deadline date indicated in the contract.
- (e) if it is written in pencil or in a medium which allows it to be deleted or rewritten without a trace.
- (f) if it is presented by persons who have been sanctioned or have an existing suspension or disqualification to contract with the Argentine Government at the time of the opening of the bids or at the time of their evaluation or award.
- (g) if it is presented by persons legally or naturally unable to contract with the Argentine Government at the time of the opening of tenders, in their evaluation stages or at their award.
- (i) if it contains conditions.
- (j) if it contains clauses in contrast with the norms that govern the hiring or which would prevent the accurate comparison with other bids.
- (k) if it contains essential errors or errors by omission.
- (l) if the quoted price deserves the qualification of vile or not serious.
- (m) if the offerers bid is ineligible.
- (n) if the same offeror submitted more than one offer alone or as a member of a group, association or legal person. This prohibition will not be set up in the case of the submission of tenders with discounts, alternatives or variants.
- o) in case it is necessary to present samples, if these are not presented within the time specifications stated in the contract.

9 - AWARD

The award will be made in favour of the lowest offer resulting from complying with all the requirements of the present contract.

The successful bidder and the rest of the offerer's will be notified of the award within three (3) business days of the award ceremony, by one of the following means; either:



EMBASSY OF ARGENTINA IN
THE UNITED STATES OF AMERICA

- (a) by direct access to the offeror or his/her legal representative;
- (b) by the presence of the interested party or his/her legal representative, who is aware of the respective act.
- (c) by certified letter or other means that allows to accredit their proper notification;
- (d) by fax;
- (e) by electronic mail.

10 - PLACE OF DELIVERY

Embassy of Argentina located at 1600 New Hampshire Ave., NW, Washington, DC 20009.

11 – PERFORMANCE PERIOD

The service or goods must be presented at the Embassy of Argentina, Administration Office, 1600 New Hampshire Avenue, NW, Washington, DC, 20009, or where the Administration Office thinks its appropriate.

The contract partners will receive a confirmation receipt and a notification within 5 (five) working days upon verification of the compliance with the conditions laid down in the contract.

The Administration Office reserves the right to carry out checks and technical tests deemed appropriate and convenient.

In the event of the rejection of any of the items delivered, for the purpose of applying penalties stipulated in item 14 of the present contract, a delivery date shall be considered in compliance with the reception of the new alternative as long as it is in accordance with the contract.

12. FORM OF PAYMENT AND PLACE TO SUBMIT INVOICES

The payment will be made within 30 (thirty) calendar days, starting from the presentation of the invoice, and after signing the corresponding Purchase Order.

The invoice will be submitted after granting their acceptance at the Argentine Embassy, Administration Office, 1600 New Hampshire Avenue, NW, Washington, DC, 20009.

13. WARRANTY OF GOODS

The service or goods should be of top quality according to local standards.

14 - PENALTIES

Failure to comply with the time limits set out in Point 9 of the present contract, the successful bidder will be liable of a fine of zero comma five percent (0.5%) of the value previously stated out of term for every ten (10) business days of delay or a fraction greater than five (5) business days.



EMBASSY OF ARGENTINA IN
THE UNITED STATES OF AMERICA

15 – CONTRACT CANCELLATION

If the bidder does not comply with the contract before the deadline, or if the goods have not been delivered by the deadline, the administration must declare the contract terminated without judicial or extra judicial questioning, except in those cases where the Embassy of Argentina accepts the service agreement after the deadline.

16 - LIABILITY

The contractor shall comply with the legal rules applicable to the activity of the contract and shall be responsible for all claims extrajudicial and judicial, including the costs and expenses arising from the acts and omissions of its personnel or subcontractors or others who were responsible for fulfilling any of the terms and conditions of this contract.

17- INVOICING

The invoice must have at least the provider name, concept, date and amount.



EMBASSY OF ARGENTINA IN
THE UNITED STATES OF AMERICA

UNOFFICIAL TRANSLATION

ACCESS DOOR REPAIR

II. TECHNICAL SPECIFICATIONS

1. OBJECT

The purpose of this contract is to repair the main entrance doors to the offices of the Embassy of the Republic of the United States, located at 1600 New Hampshire Ave., NW Washington, DC 20009.

2. SCOPE OF WORKS

The scope of the works includes: removal, demolition, supply and installation, including the provision of equipment, materials and labor, as well as tools, freight, final disposal of debris and any other necessary element, whether detailed or not in this specification, to fulfill the purpose of the same, its correct completion and safe provision.

The works must be complete, comply with current local rules and regulations, all necessary insurance and conform to the rules of the art according to the purpose for which they are carried out.

3. TERM

The deadline for the execution of the works subject to this contract is 5 (FIVE) calendar days counted from the day after notification of the purchase order.

4. VISIT

For the purposes of an accurate assessment of the characteristics of the installation, its difficulties and costs, the bidder must make a mandatory visit to the Offices of the Permanent Mission.

The "Representation" will facilitate all visits requested by the interested parties, so that the Contracting Party cannot subsequently claim ignorance and/or lack of foresight regarding the conditions under which the contract will be executed.

The visit must be carried out on the day and time indicated on the cover of the Bid Document, after prior coordination with the "Representation", and the corresponding Visit Certificate (ANNEX B) will be issued by the latter, which must be submitted with the offer.



EMBASSY OF ARGENTINA IN
THE UNITED STATES OF AMERICA

5. PROCEDURES AND PERMITS

All permitting and authorization procedures from the relevant agencies will be included for the complete execution of the tasks.

The Contractor shall execute the closure of the work area, when and as appropriate, in accordance with applicable local regulations and the deadlines herein.

6. INSURANCE

The Contractor must obtain all insurance related to the risks of the work, against third parties and damage to property prior to the start of work.

7. CLEANING

The Contractor shall maintain daily cleaning at the site, including the final disposal of waste, waste and debris generated by the execution of the works.

8. WARRANTY

The Contractor must guarantee the works for TWELVE (12) months counting from the day after the Final Reception.

9. DESCRIPTION OF WORKS

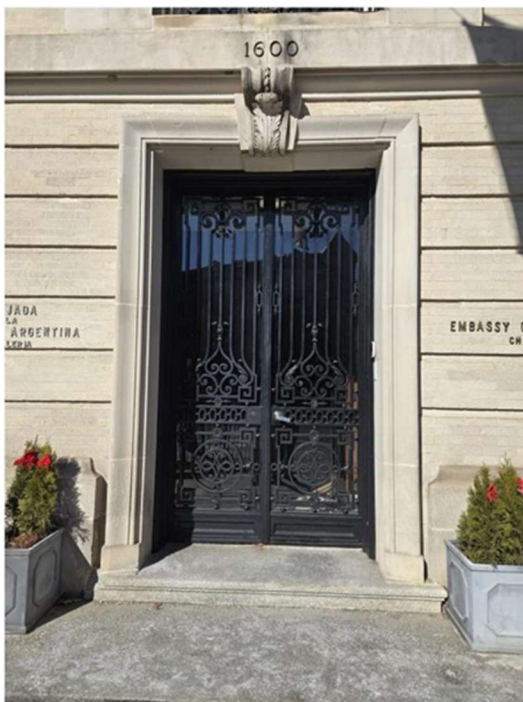
Repair/restoration work on the entrance doors:

- Repair the push arms on both doors. If repair is not possible, they must be replaced with new arms with identical characteristics to those being replaced.
- Adjustment and replacement of hardware and locks, ensuring they match the keys.
- Reinforcement of structural studs and/or the wall where the door hinges are located.
- Verification of safe and proper operation.



EMBASSY OF ARGENTINA IN
THE UNITED STATES OF AMERICA

Illustrative images of the current state





EMBASSY OF ARGENTINA IN
THE UNITED STATES OF AMERICA

ANNEX A
QUOTATION FORM

ITEM	DESCRIPTION	QTY	UNIT	TOTAL [US\$]
1	Repair of the main access doors to the offices of the Embassy of the Republic in the United States United, in accordance with this Specifications and Conditions.	1	gl	
	TOTAL			

NOTE: The entire contract will be awarded to a single bidder.

Prices include taxes and social security contributions.

Amounts are in **UNITED STATES DOLLARS**

.....
PLEASE WRITE THE AMOUNT IN LETTERS.-

Signed in on of 2025

.....
*Signature, name, and seal of the
official from the Representation*



EMBASSY OF ARGENTINA IN
THE UNITED STATES OF AMERICA

ANNEX B

Proof of Visit

I HEREBY CERTIFY that Mr./Ms., who represents thecompany, visited the Embassy premises on the of 2025.

The company irrevocably agrees before the "Representation" that it will maintain strict confidentiality and will not disclose, divulge, or facilitate —whether verbally, in writing, or by any other means or medium, tangible or intangible, currently known or in the future— to any individual or legal entity, whether public or private. Furthermore, the company shall not use for its own benefit or for the benefit of any other individual or legal entity, public or private, any information obtained during the preparation of the quotation for services requested by the "Representation."

.....
Signature and name of the Embassy Officer