



EMBASSY OF ARGENTINA IN
THE UNITED STATES OF AMERICA

SELECTION PROCEDURE

DIRECT CONTRACT by SIMPLIFIED PROCEDURE	Nº 50 Period: 2023
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SUBMISSION OF OFFERS

Objective of the Contract: "To lease 7 multifunction machines (Printer, Scanner, Fax and Copiers) to be used in the different areas of the Embassy of Argentina and the Consular Section, in accordance with the technical specifications and other documents that govern this Tender".
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File Nº 68/2023

Location/Address	Timeline and Schedule
1600 New Hampshire Avenue, N.W., Washington D.C. 20009 - USA	Monday through Friday from 9 am to 5 pm Until April 26, 2023 at 4:00 pm

IMPORTANT: OFFERS THAT ARE RECEIVED AFTER THE DESIGNATED DATE AND TIME WILL NOT BE CONSIDERED, REGARDLESS OF THE REASON FOR DELAY.

OPENING OF OFFERS

Location/Address	Date and Time
1600 New Hampshire Avenue, N.W., Washington D.C. 20009 - USA	April 26, 2023 at 4:30 pm



EMBASSY OF ARGENTINA IN
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I-SPECIAL CONDITIONS
DIRECT CONTRACT BY SIMPLIFIED PROCEDURE

1. PURPOSE OF THE CONTRACT

The purpose is to contract is to lease 7 multifunction machines (Printer, Scanner, Fax and Copiers) to be used in the different areas of the Embassy of Argentina and the Consular Section, in accordance with the technical specifications and other documents that govern this Tender.

2 – FORMAT FOR SUBMISSION OF OFFERS

Bids may be submitted:

- (a) Personally in a sealed envelope at the Administration Office, 1600 New Hampshire Avenue, NW, Washington, DC, 20009, on weekdays from 9 am to 5 pm until April 26, 2023 by 4:00pm.
- (b) Or by e-mail to administracion@embassyofargentina.us until April 26, 2023 by 4:30pm.

The offer (envelope/e-mail) must be identified with the following:



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NAME OF THE REPRESENTATION: EMBASSY OF THE ARGENTINE REPUBLIC

Direct Contract by Simplified Procedure N° 50/2023

OBJECT: "The purpose is to contract is to lease 7 multifunction machines (Printer, Scanner, Fax and Copiers) to be used in the different areas of the Embassy of Argentina and the Consular Section, in accordance with the technical specifications and other documents that govern this Tender".

Place, date and time for opening biddings: Embassy of Argentina, Administration Office, 1600 New Hampshire Avenue, NW, Washington DC, 20009, April 26, 2023 at 4:30 pm.

Place, date and time limit for submission of biddings: Embassy of Argentina, Administration Office, 1600 New Hampshire Avenue, NW, Washington DC, 2009, until April 26, 2023 at 4:00 pm.

NAME OF BIDDER :.....

ADDRESS:.....

.....

PHONE:.....

EMAIL:.....

FAX:.....



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3 – CONTENTS OF THE "SINGLE ENVELOPE"

The amendments, erasures or spacing, if any, must be properly saved by the signer of the bid.

The offer must be signed, on each and every one of its pages by the offeror or his/her legal representative.
The offer must contain the following information:

3. 1) Name and surname or company name, address, telephone, fax and email.

3.2) Legal address to be notified.

3. 3) Description of the offer: must include details of the object or service offered. For this purpose, you can complement it with brochures and instructions.

3. 4) If applicable, you must indicate brand / model and other information related to the offer made, and if the items are new and unused.

(3.5) Quote form duly completed and signed in accordance with point 4 of the present conditions.

4 – PROVISION OF ESTIMATES

The quote must be carried out respecting the quantities and measurement units requested in the quotation form. You must indicate the unit price and the total price, and it must be signed by the bidder or his/her legal representative.

The total price involved in the quote will be the final price that our Embassy will pay in every respect, including taxes and shipping charges if any.

In the event that the total amount quoted for each item is not consistent with the unit price, we will take the latter as a quoted price. Any other error in the amount quoted, which was denounced by the offeror or detected by the contracting body prior to the award, will result in the rejection of the offer in the relevant areas.

5 – VALIDITY OF OFFER

The offer shall be valid for a period of thirty (30) calendar days starting from the date of the bid opening.

6 –OPENING OF OFFERS

At the indicated date and time, we will proceed to open the tenders, in public, in the presence of officials designated for this purpose and of all those who wish to witness it. We will issue the corresponding Act, which must be executed by the corresponding officials and providers and any interested member who wish to do so.



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7 – OFFER ANALYSIS

During the evaluation of the bids we may request bidders to correct errors or omissions contained in their proposals. The correction of such errors or omissions cannot be used by the offeror to alter the substance of the offer, to improve it or to take advantage over other bidders.

In the case of the offerer's non-compliance with the request within the corresponding time limit, the offer will be rejected.

8. IRREVERSABLE GROUNDS FOR CANCELLATION

The offer will be canceled in any of the following cases:

- (a) if it is not written in a language indicated in the specifications.
- (b) if the offer does not have the signature of the offeror or his/her legal representative on any of its pages.
- (c) if it has deletions, erasure, amendments or interlines without having it been saved on pages containing the financial proposal, the description of the goods or services offered, delivery time, or somewhere else that holds the essence of the contract.
- (d) if the offer is not honored by the deadline date indicated in the contract.
- (e) if it is written in pencil or in a medium which allows it to be deleted or rewritten without a trace.
- (f) if it is presented by persons who have been sanctioned or have an existing suspension or disqualification to contract with the Argentine Government at the time of the opening of the bids or at the time of their evaluation or award.
- (g) if it is presented by persons legally or naturally unable to contract with the Argentine Government at the time of the opening of tenders, in their evaluation stages or at their award.
- (i) if it contains conditions.
- (j) if it contains clauses in contrast with the norms that govern the hiring or which would prevent the accurate comparison with other bids.
- (k) if it contains essential errors or errors by omission.
- (l) if the quoted price deserves the qualification of vile or not serious.
- (m) if the offerers bid is ineligible.
- (n) if the same offeror submitted more than one offer alone or as a member of a group, association or legal person. This prohibition will not be set up in the case of the submission of tenders with discounts, alternatives or variants.
- o) in case it is necessary to present samples, if these are not presented within the time specifications stated in the contract.

9 - AWARD

The award will be made in favour of the lowest offer resulting from complying with all the requirements of the present contract.

The successful bidder and the rest of the offerer's will be notified of the award within three (3) business days of the award ceremony, by one of the following means; either:



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- (a) by direct access to the offeror or his/her legal representative;
- (b) by the presence of the interested party or his/her legal representative, who is aware of the respective act.
- (c) by certified letter or other means that allows to accredit their proper notification;
- (d) by fax;
- (e) by electronic mail.

10 - PLACE OF DELIVERY

ARGENTINE EMBASSY– 1600 New Hampshire Ave., NW Washington DC 20009 and ARGENTINE CONSULATE - 1811 Q St., NW Washington DC 20009.-

11 – PERFORMANCE PERIOD

The service or goods must be presented at the Argentine Embassy 1600 New Hampshire Ave., NW Washington DC 20009, or where the Administration Office thinks it's appropriate.

The contract partners will receive a confirmation receipt and a notification within 5 (five) working days upon verification of the compliance with the conditions laid down in the contract.

The Administration Office reserves the right to carry out checks and technical tests deemed appropriate and convenient.

In the event of the rejection of any of the items delivered, for the purpose of applying penalties stipulated in item 14 of the present contract, a delivery date shall be considered in compliance with the reception of the new alternative as long as it is in accordance with the contract.

12. FORM OF PAYMENT AND PLACE TO SUBMIT INVOICES

The payment will be made within 30 days starting from the presentation of the invoice, and After signing the corresponding Purchas Order.

The invoice will be submitted after granting their acceptance at the Argentine Embassy, Administration Office, 1600 New Hampshire Avenue, NW, Washington, DC, 20009.

13. WARRANTY OF GOODS

The service or goods should be of top quality according to local standards.

14 - PENALTIES

Failure to comply with the time limits set out in Point 9 of the present contract, the successful bidder will be liable of a fine of zero comma five percent (0.5%) of the value previously stated out of term for every ten (10) business days of delay or a fraction greater than five (5) business days.

15 – CONTRACT CANCELLATION

If the bidder does not comply with the contract before the deadline, or if the goods have not been delivered by the deadline, the administration must declare the contract terminated without judicial or extra judicial questioning, except in those cases where the Embassy of Argentina accepts the service agreement after the deadline.



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16 - LIABILITY

The contractor shall comply with the legal rules applicable to the activity of the contract and shall be responsible for all claims extrajudicial and judicial, including the costs and expenses arising from the acts and omissions of its personnel or subcontractors or others who were responsible for fulfilling any of the terms and conditions of this contract.



EMBASSY OF ARGENTINA IN
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TECHNICAL ESPECIFICATIONS
MODEL CONFIGURATION FOR THREE (3) FULL COLOR MULTIFUNCTION
PRINTER WITH FINISHERS

- Standard functions: Copy, Print, and Scan, **without FAX**
- **Copy speed up to 45 ppm**
- Device memory (standard/max) 2GB / 4B GB
- Hard drive Standard 320 GB
- Document handler
- Duplex Automatic Document Feeder
- Capacity: 75 sheets
- Size: 5.5 x 8.3 in. to 11.7 x 17 in.
- Standard paper capacity
- 1,100 sheets
- Scan destinations: Network scanning
- Productivity features: Annotation, Auto center, Auto fit, Auto tray select, Auto tray switching, Bates Stamping, Build Job, Collation, Concurrency, Covers, Custom-size pages, Hard disk collation, Job interrupt, Sample set, Transparency separators, Watermarks
- Media Handling
- Two-sided output
- Standard
- Output capacity
- 500 sheets
- Finishing options: Multi-position stapling (optional: 3-hole punch, 4-hole punch, Booklet maker, Hole punch, Saddle-stitch booklet maker), 2000-sheet tray
- Copy
- First-page-out time, copying
- As fast as 4.3 seconds
- Maximum copy resolution
- 600 x 600 dpi
- Copy features



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- 2in1 Copying, Auto reduction/enlargement, Booklet creation, ID Card Copy, Image shift, Margin shift, Mirrored image, N-up, Negative image, Poster mode, Reduce / Enlarge, Scan once - print many, Stored job settings, Touch screen interface
- QuickScan resolution: 200 x 200 dpi
- QuickScan speed: 44.8 pps
- Fax compression : JBIG, MMR/MR/MH
- ITU compatibility
- Super Group 3

Interfaces - standard

- 10Base-T/100Base-Tx (Ethernet)
- 1000Base-T (Gigabit Ethernet)
- USB 2.0 Type A—2 ports at rear of device, 1 on Smart Operation Panel
- USB 2.0 Type B—on Smart Operation Panel
- SD card slot
- USB Host Type A—USB Flash memory
- SD card slot—ROM storage expansion
- USB 2.0 Type mini B—on operation panel for NFC card reader
- NFC tag
- Interfaces - Optional
- USB 2.0 Type B—peer to peer printing
- IEEE 1284/ECP
- IEEE 802.11a/g/n (Wireless LAN)
- USB Device Server (additional network interface port)
- Bluetooth
- Network capable: Yes
- Network protocols - standard
- TCP/IP (IPv4, IPv6) Network protocols – standard



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Supported Operating Environments

• **Windows Environments**

• *PCL 5c, PCL 6, and PostScript 3*

Windows Vista

Windows 7

Windows 8

Windows 8.1

Windows Server 2003

Windows Server 2003 R2

Windows Server 2008

Windows Server 2008 R2

Windows Server 2012

Windows Server 2012 R2

Windows 10

Windows 11

• **Macintosh**

• OS X Native v10.7 or later—PostScript 3 only

• **UNIX**

• Sun Solaris—9, 10

HP-UX—11.x, 11iv2, 11iv3

Red Hat Linux—Enterprise, 4.x, 5.x, 6.x

SCO OpenServer—5.0.7, 6.0

IBM AIX—5L Version 5.3, 6.1, 7.1

• **SAP**

• Environment—R/3

SAP R/3 Device Type—supported

Barcode fonts—Code 128, Code 39, Code 93, Codabar, 2 of 5 interleaved/Industrial/Matrix, MSI, USPS, UPC/EAN

OCR fonts—OCR A, OCR B

• **Supported languages**

Default

Selectable by user

Selectable by administrator



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**MODEL CONFIGURATION FOR TWO(2) FULL COLOR MULTIFUNCTION
PRINTER WITH FINISHERS**

- Standard functions: Copy, Print, Scan, **WITH FAX**
- **Copy speed up to 45ppm**
- Device memory (standard/max) 2GB / 4 GB
- Hard drive Standard 320 GB
- Document handler
- Duplex Automatic Document Feeder
 - Capacity: 75 sheets
 - Size: 5.5 x 8.3 in. to 11.7 x 17 in.
- Standard paper capacity
- 1,100 sheets
- Scan destinations: Network scanning
- Fax send features: Audio line monitor, Auto fax transmission reduction, Automatic memory resend, Batch transmission, Broadcast, Cover sheets, Delay fax, Fax from platen, Page-by-page job status at the machine, Priority fax, Priority send
- Productivity features: Annotation, Auto center, Auto fit, Auto tray select, Auto tray switching, Bates Stamping, Build Job, Collation, Concurrency, Covers, Custom-size pages, Hard disk collation, Job interrupt, Sample set, Transparency separators, Watermarks
- Media Handling
- Two-sided output
- Standard
- Output capacity
- 500 sheets
- Finishing options: Multi-position stapling (optional: 3-hole punch, 4-hole punch, Booklet maker, Hole punch, Saddle-stitch booklet maker), 2000-sheet tray
- Copy
- First-page-out time, copying
- As fast as 4.3 seconds
- Maximum copy resolution
- 600 x 600 dpi



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- Copy features
- 2in1 Copying, Auto reduction/enlargement, Booklet creation, ID Card Copy, Image shift, Margin shift, Mirrored image, N-up, Negative image, Poster mode, Reduce / Enlarge, Scan once - print many, Stored job settings, Touch screen interface
- Fax: Speed dials (one line)
- Fax resolution: Fine (200 x 200 dpi), Normal (100 x 200 dpi), Superfine (200 x 400 dpi), Superfine (400 x 400 dpi), Superfine (600 x 600 dpi)
- QuickScan resolution: 200 x 200 dpi
- QuickScan speed: 44.8 pps
- Fax compression : JBIG, MMR/MR/MH
- ITU compatibility
- Super Group 3

Interfaces - standard

- 10Base-T/100Base-Tx (Ethernet)
- 1000Base-T (Gigabit Ethernet)
- USB 2.0 Type A—2 ports at rear of device, 1 on Smart Operation Panel
- USB 2.0 Type B—on Smart Operation Panel
- SD card slot
- USB Host Type A—USB Flash memory
- SD card slot—ROM storage expansion
- USB 2.0 Type mini B—on operation panel for NFC card reader
- NFC tag
- Interfaces - Optional
- USB 2.0 Type B—peer to peer printing
- IEEE 1284/ECP
- IEEE 802.11a/g/n (Wireless LAN)
- USB Device Server (additional network interface port)
- Bluetooth



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- Network capable: Yes
 - Network protocols - standard
 - TCP/IP (IPv4, IPv6) Network protocols – standard
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Supported Operating Environments

- **Windows Environments**

- *PCL 5c, PCL 6, and PostScript 3*

Windows Vista

Windows 7

Windows 8

Windows 8.1

Windows Server 2003

Windows Server 2008

Windows Server 2012

Windows Server 2012 R2

Windows 10

Windows 11

Macintosh

- OS X Native v10.7 or later—PostScript 3 only

- **UNIX**

- Sun Solaris—9, 10

HP-UX—11.x, 11iv2, 11iv3

Red Hat Linux—Enterprise, 4.x, 5.x, 6.x

SCO OpenServer—5.0.7, 6.0

IBM AIX—5L Version 5.3, 6.1, 7.1

- **SAP**

- Environment—R/3

SAP R/3 Device Type—supported

Barcode fonts—Code 128, Code 39, Code 93, Codabar, 2 of 5 interleaved/Industrial/Matrix, MSI,

USPS, UPC/EAN

OCR fonts—OCR A, OCR B

- **Supported languages**

Default

Selectable by user

Selectable by administrator



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**MODEL CONFIGURATION FOR TWO (2) FULL COLOR COMPACT MULTIFUNCTION
PRINTER SCAN COPIER WITHOUT FAX**

- Full Color
- 30 Pages per minute
- Multiple copying: Up to 99 copies
- **Copier Resolution:** 600 dpi - Zoom: From 25% to 400% in 1 step.
- **Printer:** Resolution Printer: Resolution 300 dpi, 600 dpi, 1200 dpi
- **Interface:** Standard: USB 2.0 Ethernet 10 Base T/100 Base-TX - Option Bi-directional IEEE1284, Wireless Lan (IEEE 802.11a/g) Bluetooth, Gigabit Ethernet
- **Network protocol:** Standard TCP/IP Option: IPX/SPX
- **Windows® environments:** Windows® 7, Windows® Server 2003, Windows® Server 2008, Windows® Server 2008R2 Mac OS environments: Macintosh OS X Native v10.2 or later UNIX environments: UNIX Sun® Solaris, HP-UX, SCO OpenServer, RedHat® Linux, IBM® AIX Novell® Netware® environments: v6.5 SAP® R/3® environments: SAP® R/3 3.x® or later.
- **Scanner:** Scanning speed: Full colour: Maximum 30 originals per minute B/W: Maximum 30 originals per minute Resolution: 100 dpi, 200 dpi, 300 dpi, 400 dpi, 600 dpi Original size: A4, A5, B5 File format: Single page TIFF, Single page JPEG, Single page PDF, Single page High compression PDF, Single page PDF-A, Multi page TIFF, Multi page PDF, Multi page High compression PDF, Multi page PDF-A Bundled drivers: Network TWAIN Scan to: E-mail: SMTP, POP, IMAP4 Folder: SMB, FTP, NCP (option)
- **Paper Handling:** Recommended paper size: Standard paper tray(s): A4, A5 Bypass tray: A4, A6 Paper input capacity: Maximum: 1,350 sheets Paper output capacity: Maximum: 200 sheets Paper weight: Paper tray(s): 60 - 163 g/m² Bypass tray: 60 - 220 g/m² Duplex: 60 - 163 g/m² - g/m²

NOTE: 1 of the THREE (3) FULL COLOR MULTIFUNCTION PRINTER WITH NO FAX WILL BE MUST HAVE BOOKLET FINISHER.

NOTE: 1 of the THREE (3) FULL COLOR MULTIFUNCTION PRINTER WITH FINISHERS AND FAX WILL BE INSTALLED AT 1811 Q ST., NW WASHINGTON, DC 20009 (building located next to the Embassy)

NOTE: 1 of the TWO (2) FULL COLOR COMPACT MULTIFUNCTION PRINTER SCAN COPIER WITHOUT FAX WILL BE INSTALLED AT 1811 Q ST., NW WASHINGTON, DC 20009 (building located next to the Embassy).

The 7 (Seven) RICOH machines that we have now have to be returned to RICOH/QDS.

The TONER has to be provided for all the printers during the duration of the contract.

SERVICE, PARTS AND LABOR within 24 hours has to be provided for all the printers during the duration of the contract.

The BASE BILLING FREQUENCY must be monthly for the duration of the contract.



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**EMBASSY OF ARGENTINA IN UNITED STATES OF AMERICA
C-ESTIMATE TABLE**

PRODUCT INFORMATION							
Product Description	Qty	Service Type	B/W Allowance (Per Base Billing Frequency)	B/W Ovg	Color Allowance (Per Base Billing Frequency)	Color Ovg	Service Base (Per Base Billing Frequency)

PROPOSAL YEARS OF THE CONTRACT LEASE: _____ YEARS.

The quote will take place in the local legal tender.

The price includes all taxes and delivery charges.

.....
Signature, name, title with the company,
name of the company and date