

# **Landscaping services for the Argentine Embassy (Official Residence, Consulate and Embassy) and 2136 R St NW, Washington, DC 20008.**

## **B - TECHNICAL SPECIFICATIONS**

### **OBJECTIVE**

The purpose of this document is to renew the external maintenance services of the Embassy of Argentina's Official Residence, Consulate and Embassy in the United States of America, all in accordance with the technical specifications and other documents that govern the contracting process.

The Contract includes the supply of labor and all elements necessary to ensure services are appropriate and successfully completed in accordance with best practices, and the technical specifications and documents that govern the call to tender. If the Contract's technical specifications or documents do not specify all the work required to achieve the desired results, or the elements necessary to perform them, the Contractor must carry them out and/or provide them, and is not entitled to demand any additional compensation.

### **The day and time for the visits are:**

**September 1st 2024 thru August 31<sup>st</sup>, 2025 one time a week starting on Mondays at 8:30am.**

### **1. GENERAL CONSIDERATIONS**

The gardening services will be for a period of 12 months starting on **September 1, 2024**, with the possibility of an extension for the same amount of time, and must be carried out solely by the Contractor.

#### **1.1 CARE**

Gardening tasks will be carried out carefully and meticulously, in accordance with current best practices, and care must be taken at all times.

#### **1.2 RESPONSIBILITY**

Suitable tools and other essentials must be used for the specific types of tasks required, and the appropriate products for each task should also be used.

The Contractor shall be held liable for all damages and/or losses caused to persons, real or personal property, through actions, omissions, willful or culpable negligence of personnel employed and/or assigned to the tasks necessary to fulfill the contract, as well as for the use of machines, equipment and/or products used.

## **2. STAFF**

The Contractor must present the list of staff assigned to carry out these services. The lists must be updated whenever changes are made to the original list, and every time a new staff member is added.

## **3. MACHINES AND EQUIPMENT**

To carry out the tasks called for under this contract, the Contractor shall have at hand all the required elements in adequate operating and safety conditions, as well as the products necessary to carry out the tasks herein called for.

The machines or equipment to be used must have all the necessary accessories to perform the different types of work and must be in perfect working order.

Labor costs must be included in the price of this service, as well as the use of machinery and equipment required to comply with what is set forth in this contract, as no other additional charges will be accepted.

## **4. GENERAL TECHNICAL SPECIFICATIONS - SERVICES TO BE PERFORMED**

### **4.1 LAWN CARE**

1. Weekly lawn mowing, from the first week of April until the first week of November
2. The edges of beds and footpaths should be cut manually
3. All hard surfaces and/or paved areas will be blown during each visit
4. A soil analysis (macro-micro, Mn, pH nutrients) must also be carried out
5. Use of fertilizers on the grass (organic products only)
6. Preventive weed treatment (two applications in the spring, 6 weeks apart)
7. Special treatments if necessary, with these amendments following the recommendations arising from the soil analysis
8. Lawn renewal (mechanical aeration; appropriate seed planting for the local conditions and region)
9. Add compost to the lawn and treat poor soil areas, 3 times a year
10. Integrated pest management inspections (monthly inspections during the growing season)
11. Weeds will be removed by hand or with vinegar, in accordance with strict organic practices

12. Occasional planting of plants in the gardens of the Embassy the Consulate and the Residence

13. Remove casually branches and debris from the parking located behind the Argentine Residence located at 1815 Q St NW, Washington DC 20009.

#### **4.2. CARE OF FLOWER BEDS**

1. Beds will be serviced weekly
2. Manual pruning of the following:
  - a. Deciduous shrubs will be subject to a manual renewal pruning at the end of Winter or beginning of Spring, before leaves sprout.
  - b. Perennial plants will be cut at the appropriate time, based on the specific requirements for each variety.
3. Manual weed control, or vinegar spraying, from the beginning of Spring until the end of Autumn
4. Monthly integrated pest management during the growing season
5. Yard waste removal (grass, small branches)
6. Cover with pine bark at the beginning of Spring at a depth of approximately 1.5 inches. A second shallow application at the beginning of Winter to prepare the plants for the cold months to come and maintain a fresh look
7. Use of appropriate organic fertilizers on shrubs, small trees, perennial and cover plants

#### **4.3. REMOVAL OF LEAVES AND GARDEN DEBRIS IN AUTUMN:**

1. Removal of leaves and trash three (3) times in the fall, from mid-October to mid-December, in order to remove leaves and litter from grass and beds.
2. During the last leaf removal, the areas will be lightly covered with pine bark and fertilized with holly tone for color.

#### **4.4. TREE PRUNING**

1. Manual pruning in Winter for a natural appearance and strong structure.

#### **4.5. WORKING HOURS**

1. Working days and hours will be Tuesdays from 8:30 am to 10:00 am.
2. No work will be carried out on either Argentine holidays or US holidays

#### **The formal quotes must be received by Friday July 19, 2024 by 10:00am**

The offer may also be sent by courier service to the Administration Office, 1600 New Hampshire Avenue, NW, Washington, DC, 20009, with tracking system to verify that it was received prior to the deadline delivery time and date.

The offer can also be sent by email to: [administracion@embassyofargentina.us](mailto:administracion@embassyofargentina.us), within the date and time limit established, and will remain in the care of the Administration Office until the time to open the tenders.

**The tenders received will be opened on Friday July 19, 2024 at 10:30am** at the Administration Office, 1600 New Hampshire Avenue, NW, Washington, DC, 2000